

Guide to Amending Local Union Bylaws

1. The local forms a Bylaw Committee, who review and amend current Bylaws making changes that do not conflict with the GMP Constitution.

2. Bylaw amendments will then be read at two (2) union meetings, either regular monthly or a special meeting. After the changes are read at the second meeting, there will be a hand or voice vote for approval by the members in attendance*. For example, the Bylaw amendments are read at the April and May union meetings and voted on at that same May meeting.

***Except** for dues and/or initiation fee changes, because these require a secret ballot vote per GMP Constitution Article 22, Section 1.

3. Send in a one full copy of your Bylaws with the changes in **bold**, underlined or *highlighted* in some manner. Also include one copy of your current Bylaws without the amendments. If the "old" Bylaws are on paper and the amendments are in computer/electronic format, that's fine. We need to compare, verify, and understand what you had *before* the changes and what is *being changed*. If the local can only do the changes on paper, then we will convert to electronic format and provide the local with an electronic copy when the Bylaws are completed.

4. Please, clearly and completely show what you are replacing, deleting or amending, for example, to change the meeting day:

Article 6, Section 3: The regular monthly union meeting
will be held on the ~~first Monday~~ **second Thursday** of the month.

OR

Art. 6: Change meeting day from 1st Monday to 2nd Thursday

5. If you do the amendments on a computer, then send the Bylaws and the changes to Media on a disk, CD or **e-mail** them to: research@gmpiu.org
Also, if available, please use Microsoft Office Word format ONLY. This is necessary for changes, typos, printing, etc.

6. Include the names of the Bylaw Committee. If you provide a signature page, then also print or type the names of the Committee.

7. Be sure to include the dates of the two union meetings at which the amendments were read.

8. Blank Bylaw forms are available from Media. They can be emailed or mailed to you: call 610-565-5051, ext. 4969 or email research@gmpiu.org. Also, the form can be downloaded from the GMP website: www.gmpiu.org