

### Death Benefit Application Process:

1. Report death to International Office at 610-565-5051, ext. 223 or print "Notice of Death" form and mail to the International Office.
2. Print "Claimant's Statement". This should be completed by designated beneficiary and mailed with proper documentation to the International Office.
  - When filing a claim without a designated beneficiary or the named beneficiary is deceased, include a copy of the death certificate.
  - Claim will be paid in the following order only and must include supporting document (in parentheses) per category:
    - Surviving spouse (marriage certificate)
    - Surviving children equal shares (surviving child's birth certificate)  
If more than one(1) child, make photocopies of the claimant's statement.
    - The Estate (Letters of Administration)
3. Claims will only be paid to one category in order listed above.